

INTERNAL RULES

Collectif Argia association (association under the French law of 1 July 1901)

English translation of the French original. In case of discrepancy, the French version prevails.

Preamble

These internal rules supplement the articles of association of Collectif Argia. They specify the internal operating procedures, the values upheld by the association and the organisation of its activities, in particular the Three Crowns Photography Festival. They are binding on all founding members and members of the association.

Article 1 – Values and principles of Collectif Argia

Collectif Argia is an independent cultural association, founded on the following principles:

- respect for people, cultures and territories;
- freedom of artistic creation, within the legal framework and the values of the association;
- the circulation, comparison and crossing of photographic perspectives;
- openness to a variety of aesthetics, approaches and backgrounds;
- local roots and cross-border openness.

The association asserts its political, trade union and religious independence. It supports no political party, movement or current and takes part in no partisan activism. Its actions fall exclusively within an artistic, cultural and educational framework.

Article 2 – Founding members and members

1. Definitions

Founding members are all the natural persons who were behind the creation of Collectif Argia, who manage, organise and develop the association's projects, define its orientations and artistic direction, and ensure that it runs smoothly and that decisions are implemented.

Members are the natural persons who take part on a voluntary basis in the activities of the Collective or who contribute technical skills related to the purpose of the association.

Members and founding members undertake to accept the articles of association of Collectif Argia and these internal rules.

Members may contribute to the collective according to their skills, without these roles constituting separate legal categories within the meaning of the articles of association.

2. Membership

Membership of the association is open to anyone who shares the values of Collectif Argia and wishes to get involved in its activities. The membership application:

- may be made at any time, in particular via the tools provided by the association (website www.collectif-argia.com);
- must be made in writing (online form) and be accompanied by a commitment to respect the articles of association of the collective and these rules;
- is subject to approval by the Board.

Membership becomes effective once the annual membership fee has been paid (see Article 4).

The Board reserves the right to refuse a membership application if it is deemed incompatible with the purpose, the values or the smooth running of the association.

3. Loss of founding member or member status

Founding member or member status is lost in the event of:

- written resignation;
- non-payment of the membership fee after two successive written reminders within a total period of two months from the due date;
- expulsion decided by the Board for failure to comply with the articles of association or the internal rules.

A founding member or member who resigns or loses their status will receive a letter by post confirming the end of their membership. Membership fees already paid will not be refunded.

Article 3 – Commitments of Collectif Argia towards its founding members and members

Collectif Argia is not a photo club. It is an open space where people talk about photography and where events, meetings and learning sessions are organised for all audiences. It undertakes to:

- provide a respectful, caring and inclusive working environment;
- listen carefully to the proposals and ideas expressed by founding members and members;
- encourage participation, exchange and the circulation of perspectives within the collective;
- ensure transparency in decisions relating to the organisation of projects and of the festival;
- ensure equal treatment of founding members and members, without discrimination;
- respect artistic freedom and the diversity of photographic approaches.

Collectif Argia strives to create favourable conditions for expression, collaboration and the development of the projects carried out by the association, within the limits of its human, material and financial resources.

Collectif Argia undertakes to give its founding members and members the benefit of any technical advice on photography, image processing, portfolio reviews, showcasing images (exhibition design, printing), editing, etc.

Founding members and members of the association may propose to the Board the organisation of any image-related event: a conference, an exhibition, an artist residency, etc. Approval of the projects submitted is at the discretion of the President and the Artistic Direction of the Collective.

Certain benefits arising from partnerships (discounts, invitations, privileged access, etc.) may be offered to members of the association, under terms defined by the Board.

Article 4 – Membership fee

The annual membership fee is set at **15 euros**. This amount corresponds to the current fee and may be revised by decision of the general meeting, in accordance with the articles of association.

The membership fee is compulsory for founding members and members of the association.

The fee is valid for a full calendar year. Any membership taken out during the year is valid for the remainder of the year.

The annual fee is renewed in January of each year. The Board will send a reminder email at the start of each calendar year.

The fee is paid by cheque or bank transfer. Bank details will be sent upon receipt of the membership form.

Article 5 – Commitments of founding members and members

Membership implies:

- respect for the values, collective decisions and associative framework of the collective;
- respectful, responsible and constructive behaviour;
- active participation in the life of the association, within the limits of each person's availability, in particular through involvement in the collective's artistic, cultural or organisational projects.

Article 6 – Appointment to positions and assignments

The Board may appoint people in charge of operational assignments or positions, in particular:

- artistic direction;
- coordination or production;
- communication;
- technical advice;
- administration.

These assignments may be entrusted to founding members or members of the association. Their framework (duration, content, possible remuneration) is defined by the Board and will be set out in an engagement letter signed by the parties.

Article 7 – Paid assignments

Certain assignments necessary for the running of the association or the organisation of the festival may be carried out for remuneration. They take the form of an employment contract or a service agreement. Any paid assignment must be approved in advance by the Board, in compliance with the regulations in force and the financial capacity of the association.

Article 8 – Meetings and associative life

An annual meeting of founding members and members is held in order to:

- present the activities and projects of the association;
- review the financial and artistic results;
- discuss future orientations.

Other meetings or collective events may be organised as needed.

Article 9 – Internal operation and decision-making

The operation of the Board is governed by the articles of association of Collectif Argia. The Board meets as often as necessary. Meetings may be held in person or remotely by videoconference.

Decisions are taken by a majority of those present. Minutes may be drawn up when the nature of the decisions warrants it.

Founding members and members may be informed of the decisions taken under terms defined by the Board.

Article 10 – Communication and image of the association

The association has a website and official social media accounts. Content is managed by the Board or by any person expressly appointed for this purpose.

The Collective's external public communication is handled exclusively by the Board or by the person appointed for this purpose. No founding member or member may commit the association or use its image publicly without the prior agreement of the Board.

Founding members and members will contact the Board by email at: collectifargia64@gmail.com

Article 11 – Partnerships and external relations

Relations with institutional, cultural or private partners are handled by the Board or by any person expressly appointed by it.

Article 12 – Personal data

Personal data collected in connection with membership or with the activities of the association are used exclusively for the running of Collectif Argia. The association undertakes not to use them for commercial purposes or to pass them on to unauthorised third parties.

Founding members or members may refuse in writing to have their first and last names appear in the association's communication materials (website, social media, printed documents, communication materials).

Article 13 – Organisation of the Three Crowns Photography Festival

The Three Crowns Photography Festival is the central project of Collectif Argia. Its organisation is based in particular on:

- an artistic direction defined by the Board;
- a programme proposed by a programming manager;
- particular attention to the diversity of perspectives, photographic styles and territories represented.

The Board may set up working groups, committees or specific teams (programming, production, communication, outreach, etc.) and appoint people in charge, who are founding members or members of the association.

The Three Crowns Festival has its own internal rules.

Being a founding member or member of Collectif Argia does not give the right to exhibit at the Three Crowns Festival (see above). The festival will issue a call for entries, and applications will be assessed and judged by a committee made up of founding members and members. The final choice and the artistic line are the sole responsibility of the President and the Artistic Direction.

Article 14 – Conflict management

In the event of disagreement or conflict, the association favours dialogue and the search for an amicable solution.

An equality, diversity and inclusion (EDI) officer will be appointed by the Board for a renewable term of one year; they will ensure that the principles of equality, diversity and non-discrimination are respected. They will be responsible for drawing up a charter in line with the ministry's recommendations on the subject. In agreement with the person appointed, their duties may be extended to other assignments related to this theme. They act as a resource person, propose

awareness-raising actions and may be called upon in the event of a problematic situation. Their role is advisory and preventive, with due respect for confidentiality.

The Board may act as a mediation body. Article 6 may apply for this purpose.

As a last resort, the measures provided for in the articles of association may be applied.

Article 15 – Amendment of the internal rules

These internal rules may be amended at any time by decision of the Board. Founding members and members are informed of any amendment through the usual means of communication. Each amendment must be accepted by all.

Article 16 – Entry into force and acceptance

These internal rules come into force upon their adoption by the Board, namely on **12 April 2026**. They are communicated to founding members and members, who acknowledge that they have read and accept them.

Done in Hendaye, on 12 April 2026

For each member:

Last name: _____ First name: _____

Initials on each page and signature preceded by the words "Read and approved":